ePartConnection – Web Only Setup Procedure

Step 1: Login To The Part Store Maintenance Screen

- To setup your ePartConnection, access the following web address http://setup.epartconnection.com using any internet browser.
- Enter your customer number that was assigned by Autologue into the `Store Id` field.
- Enter the password that was assigned by Autologue into the `Password` field.

Editing the Part Store Maintenance Screen

Name and Address Section

Within the "Name and Address" section of the screen, the system will automatically enter your name and address information. You have the option to enter additional information into any of the other fields listed that you would like to appear on the website.

Part Policy Section

This determines whether a part can be added to the order or if the word "CALL" is displayed. If your policy is too restrictive, the service dealer will not be able to add parts to the order and will not be able to complete his estimate. Parts on the order without sufficient quantity will display a "delivery time warning" when the order is submitted.

- Click on one of the four part policy selection options.

    1. Any displayed part can be ordered (Accurate pricing not available)
    2. The part must be in the parts store inventory file (Recommended)
    3. The part must be stocked (Okay)
    4. The part must have sufficient quantity on hand (Too restrictive)

Always Show Quantity Option Section

- Click on one of the three always show quantity options.

    1. Show the actual quantity on hand (QOH)
    2. Use the vehicle quantity as the minimum QOH (Always Have)
    3. Use the vehicle quantity as QOH (Hide True QOH)
- Click on the **Save Changes** button.

Manage Logo Button

At the top of the screen there is a **Manage Logo** button. This is used to allow you to upload your company logo image file into your web page.

Step 2: Setting Up Dealer Accounts

- Click on the **Trading Partners** button.

- Click on the **Add Customer** button.

- Enter a unique customer number, password, customer name and phone number.

- Click on the **Save Changes** button to save the account added.

- Click on the **Home** button to return to the maintenance screen.

Step 3: Setting Up The MCL Table

- Click on the **MCL Edit** button to define what manufacturer's the catalog will display.

- Click on the beginning letter or number of the manufacturer you would like to setup.

- The screen will display all the manufacturer's available within the catalog for letter or number clicked on.

- Click on the specific manufacturer you would like to setup.

- Enter the line codes and priority number for each section of the catalog and then click on the **Submit** button.