

□ **19 : DAYEND PROCEDURE & REPORT**

1. MAIN MENU #8 - END OF DAY REPORT.
2. PRESS 1 - RUN THE END OF DAY REPORT.
3. RUN END OF DAY REPORT BOX WILL BE DISPLAYED. ANSWER “Y” AND IT WILL RUN THE PROCESS AND PRINT YOUR REPORT.
4. IF YOU HAVE TRIED TO PRINT THE REPORT AND HAD A PROBLEM, (PRINTER JAMMED, RAN OUT OF PAPER, ETC), FIX THE PROBLEM AND THEN USE OPTION 2 - REPRINT THE LAST END OF DAY REPORT.
5. WHEN FINISHED PRESS F2 BACK TO MAIN MENU.

NOTES