

❑ 12 : SETTING UP EXCEPTIONS PRICING

1. MAIN MENU # 4.
2. PRESS 5 - PRICING SETUP
3. PRESS 2 - PRICE SCHEDULE BY PRODUCT LINE.
4. PRESS 1 TO EDIT BY SCHEDULE OR PRESS 2 TO EDIT BY PRODUCT LINE.
 - a. EDIT BY SCHEDULE - GROUPS ALL PRODUCT LINES TOGETHER BY SCHEDULE
 - b. EDIT BY PRODUCT LINE - GROUPS ALL PRODUCT LINES TOGETHER WITH ALL SCHEDULES.IT IS THE SAME THING JUST A DIFFERENT WAY TO GET THERE.
CHECK FOR NEW PL & SL BOX WILL BE DISPLAYED Y/N. PRESS Y
5. REMEMBER ALL CHANGES HERE OVERRIDE THE PRICE SCHEDULE MASTER.
6. ALL PRODUCT LINES AND SUB LINES WILL BE DISPLAYED ALONG WITH ALL THE PRICE SCHEDULES. THE CURSOR WILL BE ON THE SELL PRICE ID. 0 IN THAT FIELD TELLS YOU NOT ACTIVATED. YOU CAN SET THE SELL PRICE ID TO ANY PRICE ID NUMBER YOU WANT TO. THIS GIVES YOU THE OPTION TO GIVE SPECIAL PRICES FOR PRODUCT LINES TO CUSTOMERS BASED ON THEIR PRICE SCHEDULE.
7. IF YOU HAVE A CUSTOMER THAT NEEDS SPECIAL PRICES ON ONE PRODUCT LINE OR EVEN JUST ONE PART, YOU CAN USE EXCEPTIONS PRICING. PRESS F2 BACK TO PRICING MENU. PRESS 3 FOR PL's OR 4 FOR SINGLE PART NUMBER. IF YOU PRESS 8 GO TO STEP 18. IF YOU PRESS 4 GO TO STEP 22.
8. PRESS 1 - SINGLE CUSTOMER MODE
9. INPUT CUSTOMER NUMBER AND PRESS ENTER.
10. PRESS F6 - ADD. PRICE EXCEPTION ADD MODE BOX WILL BE DISPLAYED.
11. INPUT PRODUCT LINE AND PRESS ENTER.
12. INPUT SUB LINE IF USED AND PRESS ENTER TO SELL PRICE ID.

NOTES

13. INPUT SELL PRICE ID AND PRESS ENTER.
14. INPUT DISCOUNT OR MARKUP AND PRESS ENTER. CONTINUE TO PRESS ENTER THRU ALL THE FIELDS. THIS WILL ADD YOUR SELECTION TO THE FILE.
15. CONTINUE UNTIL ALL THE PRODUCT LINES FOR SPECIAL PRICING FOR THAT CUSTOMER ARE SET.
16. IF YOU HAVE MORE CUSTOMERS TO SET FOR SPECIAL PRICING PRESS F2 BACK TO PRICE SCHEDULE EXCEPTIONS BOX.
17. INPUT NEXT CUSTOMER NUMBER AND PRESS ENTER.
18. REPEAT STEPS 10 TO 15 UNTIL ALL CUSTOMERS HAVE BEEN ADDED TO THE FILE.
19. WHEN FINISHED PRESS F2 BACK TO PRICING MENU.
20. IF YOU NEED TO ADD A SINGLE PART NUMBER TO A CUSTOMER CONTINUE TO NEXT STEP OR PRESS F2 BACK TO MAIN MENU AND PROCEED TO NEXT SECTION.
21. PRESS 4 - CUSTOMER BY PN (PART NUMBER).
22. PRESS 1 - EDIT FOR A GIVEN CUSTOMER. CUSTOMER SELECTION BOX WILL BE DISPLAYED.
23. INPUT CUSTOMER NUMBER AND PRESS ENTER.
24. PRESS F1 TO CONTINUE.
25. PRESS 1 - EDIT.
26. PRESS F6 - ADD.
27. INPUT PRODUCT LINE AND PRESS ENTER.
28. INPUT PART NUMBER AND PRESS ENTER.
29. INPUT SPECIAL PRICE AND PRESS ENTER AND IT WILL BE ADDED TO THE FILE. CONTINUE UNTIL ALL PARTS HAVE BEEN ENTERED.
30. WHEN FINISHED PRESS F2 UNTIL BACK TO MAIN MENU.

NOTES